

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**GCC - TBC 40-WPM 14 Jul 2023 ENG 40-WPM BATCH-302**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ is a type of Social Networking service for specific subject.	Social Master Service	Social Navigation Social Network Service	Socializing Social Network Service	Server Service	B
2	In Internet Explorer _____ shortcut key is used for find option.	Alt+F	Ctrl+F	Shift+F	Tab+F	B
3	_____ Printer use toner.	Inkjet	Character	Plotter	Laser	D
4	Pen Drive is _____ Memory	Temporary	Cache	Flash	None of these	C
5	Deleted emails can be viewed through	Inbox	Outbox	Sent mail	Trash	D
6	In Home Tab - ..... group, there are various types of Font Colors.	Mail-Merge	Font	Print	Save As	B
7	_____ of the following helps to reduce spelling error in the document.	CTRL + Enter	Alt + Enter	Shift + Enter	Space + Enter	B
8	_____ shortcut key is used for cut the selection text.	Ctrl+ C	Ctrl+V	Ctrl+X	Ctrl+A	C
9	There is a difference in the Backspace & Delete Keys	TRUE	FALSE			A
10	Using _____ option we can add color in shapes	Insert	Fill	Add	Color	B
11	With _____ Function Current System Time gets Inserted in Current Cell.	Clock()	Current Time()	Time()	Now()	D
12	_____ function checks negative condition.	AND	OR	NOT	SUM	C
13	.....are the types of filters.	Auto Filter	Custom Filter	Advance Filter	All of these	D
14	Alt Key is used to select Multiple range of cells.	TRUE	FALSE			B
15	Which function in MS Excel 2010 will add the numbers from given cells ?	add()	sum()	total()	count()	B
16	Which company developed PageMaker software?	Adobe	Microsoft	IBM	Mozilla	A
17	In PageMaker, to draw line tool is used.	Circle	Ellipse	Rectangle	Line	D
18	In PowerPoint, which option is used to apply theme to slides?	Design-Theme	Design-slide	Design-subject	None of these	A

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19	"Select all" command is available in _____ menu	Layout	File	Edit	Type	C
20	In PageMaker zoom tool cannot be used to zoom document.	TRUE	FALSE			B
21	_____ is result after processing the input.	Input	Output	Logic	Storage	B
22	Internet is _____ type of network.	LAN	MAN	WAN	VSNL	C
23	Computer networking was evolved in _____	1965	1900	2000	1950	A
24	Hard disk is also known as _____ Disk	Magnetic	Optical	Plastic	Fiber	A
25	A search engine is used to get information from _____	MS Office	Internet	Browser	Gmail	B